



**Request for City Council Committee Action
From the Department of Public Works and Procurement**

Date: May 20, 2003
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Barb Johnson, Chair Ways & Means Committee

Subject: Approval of Official Publication No. 6068 - Bids for HVAC System Upgrade

Recommendation:

Acceptance of the low bid meeting specifications of Metropolitan Mechanical Contractors, Inc. in the amount of \$ 125,460.00 to furnish and deliver all labor, materials, equipment and incidentals necessary to complete HVAC system upgrades at Fire Station No. 19.

Terms are 1% cash discount for payment of invoices within 20 days. F.O.B.: Jobsite.

Further recommend proper Officers be authorized and directed to execute a contract for this project all in accordance with our specifications.

Contingent on approval of the Civil Rights Department.

Prepared by: Gary Warnberg Director, Procurement

Approved by: Klara A. Fabry Director Public Works

Presenters: Steve Kotke Director, Property Services

Financial Impact (Check those that apply)

☐ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

☒ Other financial impact (Explain): Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of bids received on Official Publication No. 6068 for HVAC System Upgrades for Public Works Property Services is attached.

The apparent low bidder did not include a complete section (controls) in their bid and have asked to withdraw their bid. Please refer to the enclosed letter

Attachments - Tabulation Sheet
Letter from Vendor

cc: B. Lokkesmoe S. Kotke G. Goeke D. Tirandazi R. Nubbe